Your system will be checked based on the following checklist:

|  |  |  |
| --- | --- | --- |
| Criteria | Yes –  1 point | None – 0 point |
| The system has an Administrator Account. | H |  |
| The system has a CEO Account. | H |  |
| The system has a Sales Department Account. | M |  |
| The system has a Warehouse Department Account. | H |  |
| The system has an Accounting Department Account. | M |  |
| The system has a Logistic Department Account. | H |  |
| The system has a Purchasing Department Account. | H |  |
| The system has a Customer Account. | J |  |
| The system can manage products in the inventory (CRUD methods) using the Administrator Account. | H |  |
| The system can manage users of the system (CRUD methods) using the Administrator Account. | H |  |
| The system is capable of processing orders from online customers. | J |  |
| The system is capable of processing orders for walk-in customers (cashiering) using the Sales Department Account. | M |  |
| The system is capable of charging freight for the delivery of orders (Php 300 for below Php 10,000). | J |  |
| The system can automatically generate sales per day using the Sales Department Account. | M |  |
| The system will automatically generate sales reports using the Accounting Department Account. | M |  |
| The system will update the status of the preparation of the ordered products (packaging) using the Warehouse Department Account. | H |  |
| The system will update the status of the delivery of the ordered products (shipping) using the Logistic Department Account. | H |  |
| The system can automatically generate purchase orders of products with less than 30 quantities on hand using the Warehouse Department Account. |  |  |
| The system will update the status of the purchase orders by verifying and approving using the Purchase Department Account. |  |  |
| The system will update the status of the purchase orders by final approval of the SEO using the SEO Account. | H |  |
| The system can generate delivery invoices based on the purchase orders and update for damage, insufficient delivery, or inaccurate delivery of products using the Warehouse Department Account. |  |  |
| The system can update product inventory (product delivery) using the Warehouse Department Account. |  |  |
| The system will record the payments for the suppliers based on the delivery invoices using the Accounting Department Account. | H |  |
| The system will automatically generate financial reports using the Accounting Department Account. |  |  |
| The system will automatically generate analytics of salable, not salable, and seasonal products. | M |  |
| The system automatically generates necessary reports for every department. | M |  |

Note that all system functionalities in the checklist can be traced in the XYT company profile.

In order to pass, you need to get 19 out of 26 items on the checklist.